

LAUREN CHAVEZ-MYERS

PRODUCER | WRITER | MANAGER

ABOUT ME

Los Angeles-based Producer, Office Manager, and Filmmaker with a focus on narrative and inclusive projects that inspire and spark change in our communities

SKILLS & COMPETENCIES

Diverse background in both Office Management and On-Set Production

WPM: 100 (yes, seriously)

Adobe Suite

Google Drive

Microsoft Office

Movie Magic

Project Management – Asana, ClickUp, Trello

Social Media – Design, Marketing, Management

Outgoing, Organized, Professional

Flexible and Adept at Problem Solving

Any Challenge is a Learning Opportunity

ACADEMIC BACKGROUND

CHAPMAN UNIVERSITY

BFA Theatre Performance • 2008

Graduated Summa Cum Laude

Minors in Art History + Honors Program

3.9 GPA

CONTACT INFO

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www.roomofregproductions.com

REFERENCES AVAILABLE UPON REQUEST

WORK EXPERIENCE

PRODUCTION MANAGER

Talk To Jess, LLC • January 2020 - Present

- Serve under Cultural Expert and Consultant Jess Weiner, focusing on the intersection of media, business, social change, and inclusivity within Fortune 500 brands and studios (Disney, Barbie, Aerie, etc.)
- Developed, produced, and distributed podcast/video series "We're All Going To Die, Anyway" (feat. guests Sara Bareilles + Joshua Bassett)
- Project Manage social media, speaking events and requests, and educational content and courses
- Create, produce, and edit all video and digital content

DIRECTOR OF MEDIA & MARKETING

Duke City Repertory Theatre • 2011 - 2016

- Produced, directed, and edited all video and digital content, including trailers, press and production photos, programs, and press releases for theatrical productions and workshops
- Created and managed all marketing materials, social media accounts, and spearheaded online audience engagement
- Developed and maintained robust relationships with local organizations and non-profits for partnerships/volunteer opportunities

FREELANCE PRODUCING AND WRITING

Enough Room (Social Impact Comedy) • 2019 - Present

- Campaign Managed crowdfunding campaign, raising \$16k
- Wrote/Produced social impact film utilizing comedy to introduce topics of passive racism and tolerance in schools, religious institutions, and community centers
- Garnering interest for DEI initiatives and internal workforce training
- Diverse cast + crew (57% female-identifying, 37% BIPOC)

Dead Billy (Feature Film) • 2012-2016

- Co-Writer/Producer of award-winning thriller
- Campaign Managed crowdfunding campaign, raising \$30k
- Designed and managed website, social media, and press releases
- Distributed in US and internationally – currently on VOD

New Mexico Dream Center (Non-Profit) • 2017 - 2018

- Wrote/Co-Produced branded videos for non-profit seeking to provide services for homeless and trafficked youth in New Mexico

Frankie & Jude: Star Wars (Series) • 2016 - 2019

- Co-Wrote/Co-Produced/Directed 3 episodes of award-winning Star Wars-based fan film with female, racially diverse, and LGBTQ themes
- Screened at 50+ Film Festivals and Comic Cons worldwide